

Should an accident occur, please follow these guidelines

- Keep cool.
- Overcome your own fear.
- Think before acting.
- Prevent additional damage.
- Secure scene of accident.
- Ask for help.
- Emergency call.
- In general do not serve food or drinks to the injured person.
- Do not leave injured person alone.

### First aid

All injuries, no matter how small, must be reported and treated appropriately. If you are unsure, please consult a doctor.



Internal emergency numbers:

Fire: 99

Accident: 222 [ambulance service]

### Register/Check-out

Before you enter the premises please register at the front desk.

When leaving please check-out at front desk or inform your respective contact person.

You will get a visitor identity card after registration. Please ensure your ID card is visible and worn at all time during your visit. When leaving the premises please leave the ID card at the front desk.

We wish you a safe and interesting stay.

This flyer will be handed over to each visitor. The receipt of this flyer will be confirmed by your signature in the documentary list at the front desk.

Motorenfabrik Hatz GmbH & Co. KG  
Ernst-Hatz-Str. 16  
94095 Ruhstorf a. d. Rott  
Germany  
Phone +49 8531 319-0  
marketing@hatz-diesel.de  
www.hatz-diesel.com

CREATING POWER SOLUTIONS.



Safety regulations  
for visitors

Motorenfabrik Hatz

70253145 EN 10.18  
gelenktes Formular Nr. FB505  
Revision B · Änderung durch  
QM/Systembetreuung



CREATING POWER SOLUTIONS.



www.hatz-diesel.com

Dear visitors!

We hope you have a safe stay here. In order to avoid damage all visitors and staff members are kindly requested to comply with the following rules.

In case of danger Hatz makes use of the domestic authority. Please enter our company only with prior agreement from your responsible contact person. Make yourself aware of the danger and safety measures.

Please pay attention to all safety signs and instructions. Should there be any doubts or unclear matters please do not hesitate to ask us!

### CAUTION!

Please pay attention to the internal forklift traffic!

Internal traffic routes are also drive- and walkways.

### General security advice and guidelines



- Keep calm and go to safe place.
- Warn endangered people/set internal fire alarm.



- Take helpless people with you.
- Follow marked emergency exits.
- Go to gathering places.
- Pay attention to instructions.

### BEHAVIOUR IN CASE OF FIRE IN IT-DEPARTMENT AND CANTEEN AREA AS WELL AS ELECTRICAL WORKSHOP

Each single floor must be evacuated within 20 seconds after the fire alarm signal rang (start of CO<sub>2</sub>-extinguishing system).



Please observe the smoking bans. Smoking is only permitted in the designated areas.



No open flames and no open ignition sources.



It is not allowed to take pictures without permission. This applies to the complete factory. All information received concerning the business purpose has to be treated confidentially and must not be passed on to third parties.



It is strictly forbidden to stand under a pending weight! Follow the instructions of the machine operator.



Machines might start at any time for test purposes, please keep a certain distance. Machine drives have high magnetic forces. Therefore keep a safe distance of 1 meter from all „magnetic sources“. This is very important, especially for people with cardiac devices! Please avoid carrying magnetic cards and data medium with you.



The traffic rules (StVO) are valid within our company.



The maximum speed is 10 kilometers per hour on the entire premises. Please also pay attention to the internal transport (trucks, cars, forklifts, etc.).



Access to the premises is only allowed with the permission of the gatekeeper. Vehicles on the premises are allowed for transport of tools or material only. Otherwise all vehicles must be parked in the visitor parking area. Pay attention to the no-parking-zones. Fire fighters access, bypasses and exits, emergency exits, etc. must be kept clear at all times.



Food, drink and smoking is only permitted in certain areas. All facilities may be used for their specific usage only. Damage has to be reported immediately. Unnecessary noise must be avoided. Entering the premises is allowed for the specific purpose of work only. Using the break and food areas must be co-ordinated by the Hatz contact person.



Wear eye protection



Wear ear protection



Wear protective helmet



In your own interest and in order to avoid accidents, we would like to emphasize that, with the exception of the passageways marked in green, safety shoes or over-hoods must be worn in all halls of the company premises.